

**Lane County - Service Option Sheet - FY 23-24 Adopted**

SOS: **Property Management**  
 Dept: CAO-Property Management  
 Contact: Kellie Hancock x3859

**Service Category: General Government**

<b>Mandate</b>	<b>None</b>	Related	SHALL
<b>Leverage</b>	None	Some	<b>HIGH</b>

**Executive Summary**

Manages County parking program/lots. Administers parking management contract and contract with the vendor that leases the kitchen in the Public Service Building Cafeteria. Negotiates, manages, and drafts lease agreements for the County as lessee or lessor. Manages and negotiates sales for county-owned real property including those acquired through tax foreclosure.

**Service Descriptions**

	Revenue	Expense Total	General Fund	FTE
<b>Adopted Budget Total</b>	\$757,668	\$316,292	(\$441,376)	1.00

Operation of parking lots and cafeteria, property leases, and acquisition of real property. These activities present risk and liability issues. Reductions will increase the County's exposure and inhibit maximizing revenue. Staff for this program also manage the Lane County's tax foreclosure properties received annually when their are assigned by Assessment and Taxation.

**State/Federal Mandate**

ORS Chapter 312 requires Counties to foreclose on tax delinquent properties.

**Leverage Details**

The General Fund portion of this program leverages the following:

_____ \$0	back to the Discretionary General Fund
_____ \$0	into other non Discretionary County Funds
_____ \$0	directly to community members